

**Santa Barbara City College
College Planning Council
Tuesday, December 15, 2009
3:00 pm – 4:30 pm
A218C
Minutes**

PRESENT: A. Serban (Chair), O. Arellano, L. Auchincloss, P. Bishop, J. Friedlander,
T. Garey, A. Garfinkel, M. Guillen, K. Monda, C. Salazar, J. Sullivan

ABSENT: I. Alarcon, S. Ehrlich, K. Molloy, D. Nevins, N. Ridgell

GUESTS: K. McLellan, J. Meyer, K. O'Connor, B. Partee, A. Scharper, M. Spaventa, L. Stark

Superintendent/President Serban called the meeting to order.

Information Items

1. Approval of Minutes from the November 24, 2009 and December 1, 2009 CPC Meetings (attachments)

M/S/C [Bishop/Garey] to approve the minutes of the November 24, 2009 and December 1, 2009 CPC meetings with the corrections noted by CSEA Consultation Group Member C. Salazar. All in favor.

Information Items

2. Congratulations to Partnership for Student Success for Receiving the Academic Senate for California Community Colleges Exemplary Program Award: "Creating a Bridge to Transfer and Career."
 - a. Superintendent/President Serban congratulated those involved with the Partnership for Student Success for this award. There was further discussion regarding the award.
3. Schedule of CPC Meetings for Spring 2010 (attachment)
 - a. Superintendent/President Serban reported that since she will be chairing the Accreditation Visit to Mira Costa College during the first week of March, the CPC on March 2nd needs to be re-scheduled. She asked if the new date for a March CPC of March 23rd worked for everyone. This date works for the group.
4. Credit Spring 2010 Registration Status
 - a. Executive VP J. Friedlander reported that credit headcount is up 9.8% this spring versus last spring. Friedlander reported that the cut-backs of sections had an effect on the

number of Out-of-State Students and International students. Questions were answered and there was further discussion.

5. Non-credit Winter 2010 Registration Status

- a. VP Arellano reported on the latest registration for the Continuing Education Winter 2010 classes which start January 19th. In order to alleviate registration issues for signing up for the winter classes, the registration was staggered over a period of four days. Arellano stated that this helped, although there was some human error as well as technical errors. In order to reduce FTES as required because of the state budget cut, the spring 2010 classes will be take place over a 7 week period as opposed to the 8 week period last year.

6. Accreditation Related

- a. Status of call for individuals interested in serving in accreditation teams. Superintendent/President Serban reported that the call to serve on accreditation teams that usually comes from ACCJC in November will come in January or February 2010. Serban wanted to encourage members of CPC to apply to serve on accreditation teams.
- b. Integrated planning.
 - i. Superintendent/President Serban asked that the members read this article published in the latest ACCJC Newsletter and asked for suggestions related to the information from the ACCJC News. There were a few suggestions and discussion regarding the Integrated Planning to implement College Quality Improvement.
- c. Program review and institutional quality.
 - i. Superintendent/President Serban stated that she wanted each member to have this information published by ACCJC reminding them that next spring the development of the next three-year college plan will begin.

Superintendent/President Serban handed out the Santa Barbara City College & the Foundation for SBCC 2008 – 2009 Annual Report. Serban reported that this annual report is in a new format. This year the college took over the preparation of the report and contributed to funding the combined annual report which also includes reports from the Foundation for SBCC.

Discussion Items

7. MESA Program Progress Report (handout)

- a. Dean Spaventa discussed the history and progress of the MESA Program that started in the spring of 2007. Spaventa's report included information about the numbers of new students, the changes in funding, the ethnic breakdown, the top majors and the top local five high schools where the students are from. This report showed that the program is moving forward successfully. Spaventa stated that now the program is established, it is expected that 90% of the current MESA students will transfer with mathematics, science or engineering majors. There were further questions and discussion on the program. Superintendent/President Serban pointed out that CPC needs to discuss the program funding for 2011 – 12 for the MESA Program because the same level of funding from the Foundation may not be available.

8. Continued Discussion of Funding for Categorical Programs 2010-11 and Beyond – Andreea Serban, Jack Friedlander, Joe Sullivan
 - a. Core services to be maintained and maintenance levels (please bring the categorical program handouts provided at the Nov 24 CPC meeting). This was not discussed at this meeting.
 - b. Revised request for funding for 2010-11 for Credit Matriculation (handout)
 - i. Dean K. McLellan provided a revised Credit Matriculation Proposed Budget for 2010 – 11 requesting a smaller amount of funding from the general fund than as presented at the 11/24/09 CPC meeting. McLellan talked about the three major areas of reductions and funding adjustments totaling around \$101,000. There was further discussion mostly about the effect of cutting the two day new students and parents orientations.
9. Considerations for Budget Development for 2010-11
 - a. Requests for general fund supports and impact on reserves (handout)
 - i. Superintendent/President Serban stated that the reserves need to be higher than the 5% required by the state in order to keep our college in a healthy financial state. There was further discussion and when asked what that amount is, Serban stated that it is the 5% plus the TLU liability plus \$10 million totaling \$17 million.
 - b. Routine and non-routine equipment inventory and funding.
 - c. Timeline for review and ranking of resource requests identified in program reviews.
 - i. Superintendent/President Serban stated that amounts for all requests need to be in at this point in order to be ranked in February and March.
 - d. Timeline for budget development (attachment).

Superintendent/President Serban thanked everyone for their hard work and adjourned the meeting.

Next meeting: Tuesday, January 26, 3:00-4:30pm, A218C

**Santa Barbara City College
FTES Reported and Target
2009-10**

**P1 Apportionment Report
Summary of FTES Reported**

12-Jan-10	Credit	Noncredit			Total CA Resident FTES
		Enhanced	Non-Enhanced	Total	
2008-09 Apportionment Base (as reported in the CCFS320 on July 15, 2009). The actual annual credit resident FTES was 13,790.03. 191.68 of the eligible Summer 2008 FTES were reported in 2007-08 to achieve allowable growth cap for that fiscal year.	13,598.35	935.89	1,563.07	2,498.96	16,097.31
Workload reduction	-377.55	0.00	-300.00	-300.00	-677.55
Funded Growth Rate	0.00%	0.00%	0.00%	0.00%	0.00%
2009-10 Target	13,220.80	935.89	1,263.07	2,198.96	15,419.76
CA RESIDENT FTES ONLY					
<u>2009-10 FTES Reported</u>					
P1 (Jan 15, 2010)	14,459.28	942.22	1,269.06	2,211.28	16,670.56

Difference between FTES reported at 2009-10 P1 and Target

FTES Difference at P1	1,238.48	6.33	5.99	12.32	1,250.80
% Difference	9.37%	0.68%	0.47%	0.56%	8.11%

Difference between 2009-10 P1 and actual FTES generated in 2008-09 (including the Summer 2008 credit FTES reported in 2007-08 to capture allowable growth)

FTES Difference at P1	669.25	6.33	-294.01	-287.68	381.57
% Difference	4.63%	0.67%	-23.17%	-13.01%	2.29%

Difference between 2009-10 P1 and 2008-09 Base

	Credit	Noncredit			Total
		Enhanced	Non-Enhanced	Total	
FTES Difference at P1	860.93	6.33	-294.01	-287.68	573.25
% Difference	6.33%	0.68%	-18.81%	-11.51%	3.56%

Growth compared to actual FTES generated	Growth compared to apportionment base	Allowable growth is 0%	Unfunded growth - growth compared to target
\$2,268,426.66	\$3,143,413.27	\$0	\$5,690,351.94

Total Reported FTES

Credit	
Resident FTES	14,459.28
Nonresident FTES	2,249.16
Credit Total FTES	16,708.44
Noncredit Total FTES	2,211.28
Total credit and non-credit CA Resident FTES	16,708.44
Total SBCC FTES	18,919.72

Includes resident and non-resident, credit and non-credit



Congresswoman Lois Capps

23rd District of California
www.house.gov/capps

FOR IMMEDIATE RELEASE
January 20, 2010

Contact: Emily Kryder
202-226-7747 office
202-225-6513 cell

Capps Supports Legislation to Help Community Colleges Train Workers and Endure Challenging Economic Times

WASHINGTON, D.C. – Congresswoman Lois Capps signed on to legislation introduced by her colleague Congressman John B. Larson (CT-01) that will help community colleges endure these challenging economic times while providing the education and training students need to get jobs in this competitive job market. Community colleges are facing increasing enrollments as more Americans turn to them to improve their job skills, yet they lack adequate resources to meet this increased demand due to devastating state budget cut. The Community College Emergency Stabilization Fund (CCESF) will provide one-time, emergency funding to our community colleges to help them meet the increased demand for their services by hiring additional staff and expanding the services they offer our students.

“Education has always helped open the doors of opportunity and economic success in America and community colleges in particular have played an important role in ensuring that all Americans can access the tools needed to get a good paying job,” said Capps. **“On the Central and South Coasts we are blessed with remarkable community colleges that have helped generations of students achieve their academic and economic goals. As our community colleges face increasing interest from students who want to be competitive in today and tomorrow’s marketplace, we need to ensure that they have the resources to meet this demand even in these challenging economic times.”**

“I truly believe that our nation’s community colleges can be the birthplace of our economic recovery,” said Congressman Larson. **“They offer great opportunities for**

students in all phases of life to get the training and education they need to excel. That is why it is more important now than ever that we provide community colleges with the support they need to continue to fulfill their mission during these difficult economic times.”

According to the American Association of Community Colleges, enrollment for 2009 is already 10% above 2008 levels. At the same time, 32 states have had to cut the budgets of their public colleges.

The Community College Emergency Stabilization Fund (CCESF) will immediately create jobs at community colleges around the country by providing \$700 million in emergency funding for hiring faculty and other staff. In order to target funding to areas hit hardest by the economic downturn, the level of funding to each state will be determined by their increase in unemployment. States would then distribute the funds to their local community colleges based on total enrollment, growth in enrollment and the unemployment levels in the immediate area. To make sure states don't take advantage of these funds to further cut their own funding of community colleges, the legislation will also require that states maintain the same level of funding they provided in the previous year and report back on the number of additional staff hired or maintained and students served because of the additional funding.

The Community College Emergency Stabilization Fund (CCESF) will also set aside \$50 million for a competitive grant program for career and technical colleges to be run through the office of the Secretary of Education. The legislation is supported by the Association of Community College Trustees and the American Association of Community Colleges.

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SANTA BARBARA COMMUNITY COLLEGE DISTRICT
General Fund - Unrestricted
MID-YEAR BUDGET ADJUSTMENTS
2009-10

	2009-10 Adopted Budget	Adjustments	2009-10 Adjusted Budget	12/31/09 YTD Actual	Under (Over) Budget	%
REVENUES						
Federal	1,700	0	1,700	0	1,700	100.00%
State General Revenue						
General Apportionment	72,391,243	0	72,391,243	30,815,679	41,575,564	57.43%
Other State Revenue						
Part-time Faculty compensation	291,400	42,056	333,456	156,724	176,732	53.00%
Lottery	1,847,800	129,200	1,977,000	7,527	1,969,473	99.62%
Other	104,393	(57,142)	47,251	22,208	25,043	53.00%
Local						
Interest	300,000	0	300,000	65,143	234,857	78.29%
International Student Fees	6,929,300	(256,600)	6,672,700	6,097,426	575,274	8.62%
Non Resident Fees	3,411,600	(12,200)	3,399,400	3,252,781	146,619	4.31%
Other	1,861,340	(149,000)	1,712,340	1,095,291	617,049	36.04%
Total Revenues	<u>87,138,776</u>	<u>(303,686)</u>	<u>86,835,090</u>	<u>41,512,779</u>	<u>45,322,311</u>	<u>52.19%</u>
EXPENDITURES						
Academic Salaries	40,336,743	951,076	41,287,819	18,006,721	23,281,098	56.39%
Classified Salaries	19,871,893	140,747	20,012,640	9,403,572	10,609,068	53.01%
Employee Benefits	14,108,741	142,559	14,251,300	5,897,000	8,354,300	58.62%
Supplies & Materials	2,568,054	9,967	2,578,021	863,112	1,714,909	66.52%
Other Operating Expenses	7,800,118	28,973	7,829,091	3,100,397	4,728,694	60.40%
Capital Outlay	272,933	0	272,933	71,255	201,678	73.89%
Other Outgo	79,585	80,000	159,585	108,765	50,820	31.85%
Total Expenditures	<u>85,038,067</u>	<u>1,353,322</u>	<u>86,391,389</u>	<u>37,450,822</u>	<u>48,940,567</u>	<u>56.65%</u>
Excess (Deficit) Revenues	<u>2,100,709</u>	<u>(1,657,008)</u>	<u>443,701</u>	<u>4,061,957</u>	<u>(3,618,256)</u>	-815.47%
Other Financing Sources (Uses)						
Intrafund Transfers - In	0	0	0	4,015	4,015	
Intrafund Transfers - Out	(566,885)	188,203	(378,682)	(566,885)	(188,203)	
Interfund Transfers - In	305,000	0	305,000	41,000	264,000	
Interfund Transfers - Out - Constr Fund	(640,000)	0	(640,000)	(640,000)	0	
Interfund Transfers - Out - Constr Fund	(191,846)	0	(191,846)	(191,846)	0	
Interfund Transfers - Out - Children's Ctr	(271,535)	0	(271,535)	(271,535)	0	
	<u>(1,365,266)</u>	<u>188,203</u>	<u>(1,177,063)</u>	<u>(1,625,251)</u>	<u>79,812</u>	
Excess (Deficit) Revenues	<u>735,443</u>	<u>(1,468,805)</u>	<u>(733,362)</u>	<u>2,436,706</u>	<u>(3,538,444)</u>	
Beginning Fund Balance	16,483,214		16,483,214			
Ending Fund Balance	<u>17,218,657</u>	<u>(1,468,805)</u>	<u>15,749,852</u>			

Santa Barbara City College
Governor's Proposed Budget for 2010-11 and Implications for SBCC
CPC
January 26, 2010

On January 8, 2010, Governor Schwarzenegger released his proposed state budget for 2010-11. The overall picture is, as expected, bleak. The Governor identifies a projected budget shortfall of \$19.9 billion covering the 2009-10 and 2010-11 fiscal years. Of this amount, \$6.6 billion is from 2009-10 and \$13.3 billion is from 2010-11. While slightly less than the \$20.7 billion estimate offered by the Legislative Analyst's Office in November, this budget shortfall will present a daunting challenge to state budget makers who already have exhausted many of the available budget solutions when adopting the 2009-10 State Budget back in July.

The Governor proposes closing the budget gap through a variety of strategies. Major solutions are listed below:

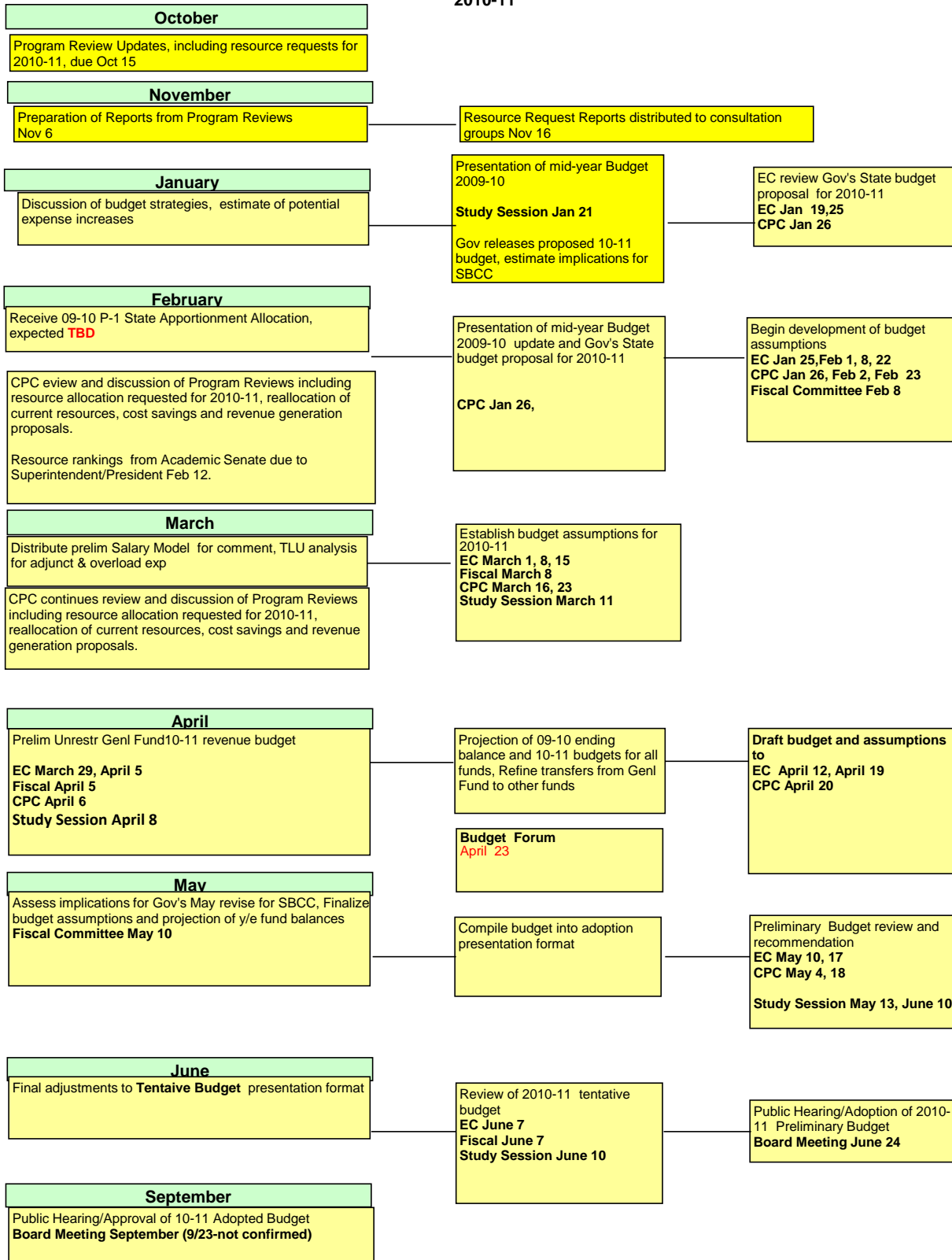
- Cuts to Health programs (\$2.9 billion)
- Extensive cuts to Welfare programs
- Corrections cuts (\$1.2 billion)
- Assumed \$6.9 billion increase in federal aid
- Extension of temporary tax increases adopted as part of 2009-10 State Budget
- Delay in implementation of tax breaks adopted as part of 2009-10 State Budget

For the California Community Colleges, the Governor's Budget contains the following proposals:

- **2.2 percent enrollment growth (\$126 million).** This proposed augmentation would fund approximately 26,000 full-time equivalent students and help the colleges respond to the tremendous enrollment demand they are currently experiencing.
Implication for SBCC: The allowable growth rate for SBCC for 2010-11 is only 0.7%. If indeed growth will be funded, by regulation, SBCC would be able to receive 1% (for districts with allowable growth rates under 1%, the rate is adjusted upward to 1%). 1% funded growth translates to about \$700,000.
- **- 0.38% COLA (-\$22.9 million).** Due to declines in labor and fuel costs, the statutory formula for calculating the cost of living adjustment for colleges and K-12 schools produces a negative adjustment for 2009-10. Accordingly, the Governor proposes making this negative adjustment to college and school apportionments.
Implication for SBCC: This translates to a permanent reduction in our base funding for the unrestricted general fund of \$275,100. In addition, the negative COLA will be applied to the categorical programs which normally are subject to COLA: EOPS, CARE, DSPS, Credit Matriculation and Noncredit Matriculation.
- **2010-11 Property Tax Adjustment.** The Governor's Budget assumes local property taxes allocated to the community colleges in 2010-11 will decline by \$33.7 million from their 2009-10 levels. The Governor also identifies another \$5.6 billion in projected declines in other local revenues (student fees; oil and mineral revenues). The budget proposal makes a corresponding increase of \$39.3 in general fund resources to protect colleges from these declines.
Implication for SBCC: Hopefully, none.

- ***Suspension of Mandates.*** The Governor proposes suspending all community college mandates that have been filed at the Commission on State Mandates.
Implication for SBCC: SBCC has stopped budgeting reimbursement of costs incurred that qualify for state mandates some time ago as the college has not received them even when the mandates were not suspended.
- ***Categorical Funding.*** The Governor proposes reducing funding for Educational Opportunity Programs and Services (EOPS) and Part-Time Faculty Compensation by \$10 million each and using these funds to augment SB 70 Career Technical Education funding by \$20 million. Additionally, six workload categorical programs sustained COLA reductions totaling \$786,000, which represents their share of the -0.38% COLA. With these exceptions, the Governor proposes funding categorical programs at the 2009-10 general fund levels.
Implication for SBCC: This translates to an additional reduction of state funding for EOPS of \$121,179 and an additional reduction of \$133,880 for part-time faculty-compensation.
- ***Increased Categorical Flexibility.*** The 2009-10 State Budget provided community college districts with flexibility to shift funds among various categorical programs, as well as relief from programmatic requirements. The Governor proposes adding EOPS, Fund for Student Success (MESA, PUENTE, and Early College High School), and Basic Skills to the list of programs subject to the flexibility provisions.
Implication for SBCC: This does not help SBCC in terms of using money from one categorical program to another as we are not planning to do so. However, the relief from programmatic requirements may help but we do not know what they are at this time.
- ***SB 70 Trailer Bill Language.*** The Governor proposes enacting clean up legislation to clarify that SB 70 CTE funding is not subject to the categorical flexibility provision.
Implication for SBCC: This is helpful in that SBCC has a number of SB 70 grants.
- ***Suspension of New Competitive CalGrant Awards.*** The Governor proposes that no new Competitive CalGrant awards be made in 2010-11. This proposal would disproportionately impact community college students who are the primary recipients of this financial aid.
Implication for SBCC: This will impact negatively the SBCC students who would have qualified for these grants.

**SANTA BARBARA COMMUNITY COLLEGE DISTRICT
DRAFT BUDGET DEVELOPMENT TIMELINE UPDATED JAN 25, 2010
2010-11**



SANTA BARBARA CITY COLLEGE
2010/11 TENTATIVE BUDGET DEVELOPMENT ASSUMPTIONS
Tentative Budget Derived from the January 8, 2010 Governor's Proposed Budget

GENERAL

1. These are the assumptions used to develop the tentative budget to be taken to the Board for approval in June 2010.
2. The assumptions listed below reflect the **January 8, 2010** Governor's budget proposal to accommodate the \$20 billion deficit in the state budget.
3. Ending balances will be reduced by approximately \$10.0 million due to the deferred payments proposed in the budget. This is not reflected in the ending balances due to the accrual method of accounting; but are shown for illustration purposes.
4. Categorical cuts are projected by program, but are shown as a transfer out of the Unrestricted General Fund.

REVENUE

1. Statewide, categorical funding was reduced by approximately 50%. An additional \$10 million has been cut from EOPS statewide, \$121,000 for the College. There will not be any federal funding for 2010-11.
2. Part-time faculty compensation was reduced by \$385,693 for 2009-10 and an additional \$134,000 for 2010-11.
3. Apportionment includes a reduction of \$275,000 for a **0.38% reduction in COLA**. This is a reduction in our ongoing base funding in addition to the \$2,546,939 reduction applied in 2009-10. In addition, the negative COLA will apply to categorical programs normally subject to COLA: EOPS, DSPS, CARE, matriculation (credit and non-credit).
4. The enrollment fee does not change for 2010-11.
5. System-wide, growth is budgeted for 2.2%. Allowable growth is 0.7% for SBCC, adjusted up to the 1% minimum. Growth is not budgeted.
6. There is no estimate for a deficit factor.
7. Nonresident student enrollments from international and out-of-state students will be based at 2009-10 actual. The out-of-state fees decline from \$190 to \$183/credit and international fees decline from \$205 to \$203/credit. This will have an adverse impact on revenues of about \$600,000.
8. Interest revenue is conservatively estimated based on declining interest rates and earning cash balances. The deferred payments have significantly reduced interest income.
9. Lottery revenue is assumed to remain flat. There was an increase in 2009-10.

EXPENSE

1. Base salaries and wages are budgeted for the year at pay rates that were effective January 1, 2008 except for longevity, step and column increases. The Tentative Budget assumes the following:
 - a. By agreement with the affected areas, seven regular positions were not filled during the entire fiscal year 2009-10. This resulted in \$678,586 reduction in

salaries and benefits expense which helped achieve a balanced adopted budget in September 2009. We will determine whether any of these positions will be filled in 2010-11.

- b. Hourly expense will not change from the adopted budget for 2009-10.
 - c. Workload reduction credit of (?) sections in credit for \$xxx,xxx and (?) FTES in non-credit for \$xxx,xxx.
2. Health employer contributions will not change from 2009-10.
 3. Travel will remain at the same level as 2009-10.
 4. Memberships will remain at the same level as 2009-10.
 5. FULL-TIME FACULTY OBLIGATION – The Fall 2009 full-time faculty requirement of 6 additional faculty for Fall 2009 has been waived and deferred to Fall 2012. In addition, there were 5 positions that will need to be added as a result of an error made by the Chancellor’s Office in calculating the FTFO for Fall 2008. Also, 4 to 5 new faculty positions will need to be added as a result of the 2.24% growth in 2008-09. The total result is 13 or 14 new full time faculty to be hired to start in Fall 2012. However, an agreement was reached to start counting positions that are eligible to be counted which for unknown reasons have not been counted in the past (see attached Memo).
 6. The increase for fixed and mandated expenses is based on actual or trends. Fixed and mandated expenses consist of increases in maintenance agreements, utilities, postage, rent etc.
 7. Workers compensation insurance is projected to increase statewide. However, the increase for SBCC will be based on the experience factor, this increase will be determined prior to the tentative budget approval.
 8. Sabbaticals continue to be suspended for 2010-11 resulting in savings of approximately \$330,000.
 9. The CalPERS Board will be voting to increase the employer contribution rate from 9.709% for 2009/10 to x.x% for 2010-11 which will result in a cost of approximately \$xx,xxx for SBCC.

TRANSFERS

These are the transfer of funds from the General Fund Ending Balances.

1. Transfer out for back fill of the categorical is \$xxx,xxx.
2. Transfer to the Children’s Center Fund is estimated to be \$xxx,xxx
3. Transfer to the Construction Fund is estimated to be \$640,000, the minimum for day-to-day maintenance of the campus. This amount is the minimum required for ongoing maintenance of the campus. In normal budget years, the annual transfer to the Construction Fund has been at least \$1.5 million.
4. Transfer to the Construction Fund for loan payments to the California Energy Commission for the photovoltaic system loan is \$xxx,xxx.
5. Transfer to the equipment fund, copier replacement and energy project were eliminated in the adopted budget reducing transfers out by \$467,909. A transfer of minimum \$600,000 will be made in 2010-11.

FUND BALANCE

1. State Mandated Operating Contingency = 5%.
2. Other Post Retirement Benefits – The District will be paying for early retiree medical insurance on a pay-as-you-go basis. The cost of medical insurance allowances for early retirees will be budgeted as an operating expense.
3. The liability for banked TLU's is estimated and reserved for approximately \$1 million.
4. Ending balances will be reduced approximately \$10.0 million due to the deferred state payments that are in place, this amount may be increased in the 2010-11 fiscal year. This is not reflected in the ending balances due to the accrual method of accounting: but are shown for illustration purposes.

RISKS

- 1. The Governor's budget proposal will not hold! The \$6.9 billion in federal funds will not happen. The alternative cuts proposed may be considered too difficult to hold forcing the legislature to make other cuts, including more cuts to education. The legislature will move to their special interests, potentially eliminating support for some categorical programs entirely.**
2. Last year CCCs were in the same position, the cuts came later in the process.
3. The LAO will propose to increase fees to backfill ARRA, but not penalize the students who cannot afford the increase, up to \$60/unit. The CCLC proposes: \$32/unit with a 10 unit cap – encourage students to go full time.
4. Growth will not survive the budget adjustments. Growth, if received, must be in core areas, not in recreation.
5. PE will come up again, at least limiting repeats. Theater is the same issue as PE.
6. Non-credit – fees for classes for older adults will be on the table.
7. Suspension of 75/25 target.
8. Suspend mandates, but go through each mandate on its own merits.
9. Cal Grants – LAO hates to see program go, but state needs revenues.